

# TIPS FOR APPLICATION SUCCESS

## CPA NOVA SCOTIA FOUNDATION

The CPA Nova Scotia Foundation is pleased to offer awards, scholarships and bursaries to CPA Professional Education Program (CPA PEP) candidates and CPA preparatory students seeking admission to CPA PEP. Below is a list of helpful tips when preparing your application:

### Research

Spend time researching the awards and scholarship opportunities offered by the CPA Nova Scotia Foundation. Also, meet with academic advisors and keep an eye out for us (or CPA Nova Scotia) at events.

### Plan Ahead

Successful applications for awards and scholarships require time, so start the process early! Understand key requirements and make note of supporting documents required. Next, create a schedule and plan to submit your application before the application deadline.

### Read Criteria Carefully

Carefully read the criteria and tailor your application accordingly. Ensure you demonstrate the specific requirements.

### Highlight Achievements

Your application is an opportunity to sell yourself and highlight your accomplishments. Consider what will set you apart from the others.

### Demonstrate Financial Need

Some awards, bursaries and scholarships are awarded to those demonstrating financial need. If this is part of the criteria, clearly indicate resources, expenses and anticipated needs. Also, be sure to explain how the funds will be used.

### Proofread & Review

Proof your application carefully and ask someone else to proofread it too. Be sure to double-check that you have included all necessary application elements. We don't expect perfection, but we do appreciate the effort.

### Contact Us

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